

**P R E S E N T:-**

Mr A Hirst (in the Chair)

Mr S Abbotts, Mrs S Bone, Mrs P Gasgoine, Mr G Hoyle, Mrs F Lee, Reverend M Pollard, Mr G Thomas, Mrs S Thompson and Mrs A Wilkinson.

Also in attendance were the following members of school staff:

Miss B Brown, Mr B Cooke, Mr A Edwards, Mr R Fraser, Mrs H Keyworth, Mrs T McCann, Mrs T Roberts, Mrs G Rogers, Mr D Stamper, Miss A Stamford, Ms L Woodward, Mr I Walton and Mrs R Walton.

Clerk to the Governing Board – Mrs A Hall-Miell.

**2615 APOLOGIES**

An apology for absence was received from Mrs L Philpot. No apology for absence had been received from Mr R Melles.

**2616 CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Mr Melles and Mrs Philpot for their absence from this meeting.

**2617 CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that no items be raised under any other urgent business.

**2617 DECLARATION OF INTERESTS**

Note Reverend Pollard joined the meeting.

RESOLVED: that no declarations of interest were received on any item on the agenda.

**2619 MEMBERSHIP**

Governors acknowledged the resignation of Reverend Pollard. As he was moving out of the local area this would be his last meeting.

The Headteacher thanked Reverend Pollard for his contribution to the school and the wider community and also a personal thank you for the encouragement, support and the calming influence extended over the years.

Reverend Pollard acknowledged that it had been a privilege to be part of a remarkable journey and what the school had achieved and also to now be in realistic reach of the 'outstanding' Ofsted judgement. He also complimented Mr Hirst, Chair of Governors, for the stability and consistency he had provided through his leadership of the governing board.



- RESOLVED:
- a) that governors were asked to consult the membership details held on HERE for Schools and update their details if any changes were to be made;
  - b) that the resignation of Reverend Pollard as a Co-opted Governor be noted;
  - c) that Mrs Walker's term of office as a Parent governor had ended on 23 May 2022.
  - d) that a parent election be held;
  - e) that Mrs Philpot's term of office as a Co-opted Governor would end on 24 November 2022.

2620 **APPOINTMENT OF CO-OPTED GOVERNOR**

Mr Thomas introduced himself to governors and explained the skills and knowledge he held that would contribute to the governing board. The Clerk would forward the appointment documentation for Mr Thomas to complete.

It was proposed by Mr Hirst that Mrs Philpot be re-appointed as a Co-opted Governor, which was seconded by Mrs Thompson.

- RESOLVED:
- a) that Mr Thomas be appointed as a Co-opted Governor for a four year term subject to the completion of relevant documentation;
  - b) that Mrs Philpot be re-appointed as a Co-opted Governor for a four year term of office.

2621 **MINUTES**

- RESOLVED:
- a) that the minutes of the meeting held on 31 March 2022 be confirmed;
  - b) that the Chair sign the minutes at the first opportunity following the restrictions during the Covid-19 pandemic.

2622 **MATTERS ARISING FROM THE MINUTES**

Declaration of Pecuniary Interest – minute 2589

It was reported that one declaration of pecuniary interest form remained outstanding.

Code of Conduct – minute 2589

One signed Code of Conduct had yet to be received.

2623 **COMMITTEE MINUTES**

RESOLVED: that the minutes of the meeting of the Leading Learning Committee held on 12 May 2022 be received.

The Headteacher explained the items completed since the recent Ofsted Inspection, which had included the introduction of the communication application Edulink, which was designed for teachers, parents and students to effectively collaborate in a user-friendly way. The application would instantly share a range of information including attendance, rewards and sanctions. The application had improved communication with parents and carers.

It was also noted that a lot of work had been undertaken regarding assessment and the sixth form provision, which had been audited by the local authority School Improvement Adviser, Mr Mark Knapton.

The school had seen an increase in pupils entitled to Pupil Premium (PP) to 33 percent and free school meals had increased to 29 percent of the total number of students on roll in the school. Between September 2021 and July 2022 there had been 29 Operation Encompass referrals and the school reported that families were struggling. The report provided comparisons prior to the Covid-19 pandemic for governor information and acknowledged that Bridlington had the lowest income and unemployment rates of the East Riding of Yorkshire.

#### Standard Assessment Tests

Mrs Roberts presented information regarding the Key Stage Two (KS2) Standard Assessment Test (SAT) results and explained the graphs shared on the screen. Governors noted that the current Year 6 pupils were at 52 percent success rate, which was just below the national average of 59 percent for Maths and English. There had been a significant gap in Maths that required a lot of work to catch up, and specific areas of calculating fractions, decimals and percentages would be scheduled as additional work. This represented the lost learning due to the pandemic. It was also noted that there had been a dip in the scores for the current Year 7 and that the gaps in learning had been identified.

Information regarding the current Years 5 and 6 in primary schools included the achievement at 'expected standard' and the support that would be offered in the form of master classes. Mr Frazer explained that the school had made responses to support the data moving forward and that 42 percent of the students entering the school from September 2022 would not be school ready, therefore interventions would be put in place. Mrs Roberts and Mr Frazer were thanked for the work undertaken.

The Headteacher reported that numeracy had become a barrier to learning and would provide a big challenge for the school. It was also explained that it was often the interpretation of a question, which provided the greatest difficulty.

#### Pupil Numbers

It was explained that 11 percent of the current student population were in year transfers and during the current academic year 34 students had come from Bridlington School, which represented 71 percent of the total admissions during the 2021/2022 academic year. It was acknowledged that nine students had left the school all cited 'moving out of the area' as the reason for leaving. There had been five students permanently excluded from the school. Further information regarding admissions would be provided for governors in the autumn term 2022.



The number of students with Special Educational Needs and Disabilities (SEND) continued to rise with a total of 39 students with Education, Health and Care Plans (EHCP) in place.

### Attendance

Whole school attendance as of June 2022 was reported as 89.71 percent and was comparable with the national average of 89.9 percent in secondary schools. The impact of the pandemic on attendance was visible from the figures presented. The school had applied six prosecutions for non-attendance and had referred 18 penalty notices from September 2021 to date in comparison with no referrals in the same period from September 2020.

Governors noted there would be changes regarding attendance, which had come from the Government's recently published guidance. The school would review its Attendance Policy as a consequence of the Government instruction. The key changes were explained by Ms Brown and the implications for the school were that there would be a concentrated drive to improve attendance moving forward, building on the work that had already been undertaken and the progress that had been achieved to date. The school would work with Bridlington School to achieve a policy suitable for both secondary schools, which would provide a consistent approach. Support had been received from the Education Welfare Officer (EWO), who provided support for families prior to prosecutions taking place. The EWO had been on the school site for one day per week and would continue and be utilised to support Bridlington School. Governors noted that 65 percent of students who had attendance action plans in place had improved their attendance, and which enabled 26 students to be removed from the persistent absent listing. Staff involved were thanked for their efforts.

### Destinations

Destinations had not been as positive as the school had wished and the school would be challenging the accuracy of the data, which could not be undertaken until October 2022. Further details would be provided for governors during the autumn term 2022.

### Teaching

The Leadership team continued to monitor the quality of teaching and governors noted that teachers had received focused and highly effective professional development. The Headteacher explained how the school ensured that the quality remained at a high level and was consistent and that subject reviews had been suspended in the short term although classroom 'drop ins' had continued. The evidence that demonstrated and supported the quality of teaching was shared with governors as part of the Report of the Headteacher and the future focus that would be implemented.

### Extra Curriculum

There had been an increase in educational visits undertaken and the school had also seen an increase in disadvantaged students and SEND students attending extra curriculum after school clubs. It was reported that the school had a good extra-curricular offer, which was felt to be an important provision that had been put in place.

## Personal Development

The school continued to meet all the criteria for good in personal development both securely and consistently. It was explained that some work had been undertaken on rewards and that the school had re-introduced character cards whereby students would be rewarded with a free 'grab bag' or a prize draw entry.

The reporting system for bullying had been reviewed again in June 2022 and it was acknowledged by parents during a recent survey that the school dealt with bullying incidents effectively. It was also reported that some students struggled with boundaries and a large number had accessed the school's counselling service provision. Since September 2021 there had been 450 appointments facilitated by the service, which represented almost a third of students in the school.

## Exclusions

To date five permanent exclusions had been undertaken and fixed term suspensions (FST) between September 2021 and June 2022 was 11 percent and, in some cases, students would be supported within the school's ARC provision. Alternative provision had become an immense problem due to the lack of alternative availability. The school had agreed that part of their future development plans would include an alternative provision **A governor enquired whether Mrs Ronnie Hartley, local authority Director of Children and Young People Specialist Services had visited the ARC.** It was reported that Mrs Hartley had visited the provision and that positive feedback had been received following the visit, although no funding had been offered. Governors were made aware that the only other alternative provision was based in Anlaby and that there had been a suggestion that the old St. Anne's School and Sixth Form College site in Welton would be utilised for a satellite alternative provision.

## Leadership and Management

It was reported that a number of staff were currently undertaking relevant qualifications to support their roles in school and that the Headteacher was attending academy trust training. Information regarding Leadership Continuous Professional Development (CPD) opportunities had been provided within the Report of the Headteacher.

Governors learnt that the school had been working with The Gorse Academy Trust, Leeds regarding finances for the school and Bridlington School. The school's finances required attention therefore academy trust conversion could possibly be delayed until the spring term 2023.

## Sixth Form

Mr Cooke informed governors that several changes had been made in response to the Ofsted feedback from the most recent inspection and that the school was driving forward to achieve an 'outstanding' judgement during the next inspection.

A key area for develop was that 'leaders should ensure the consistency of assessment was embedded across all subjects within the sixth form provision'.

Governors noted that the Marking Policy had been brought in line with the wider school and that meetings with subject leads regarding assessment and long-term planning (LTP) had been held. The next steps would be to ensure all new courses met the same standards and the school would also continue to monitor all subjects. 'RED



books' had been introduced and despite early resistance the scheme was designed to ensure that consistency would be maintained.

Moving forward the tutor provision would be changing and every student would each have a 1 – 1 mentoring session with their tutor to discuss how they were feeling, what had gone well, and they would agree Specific, Measurable, Achievable, Relevant and Time-bound (SMART) targets for the following week. This would encourage self-reflection for students.

The school had also introduced a supportive ladder regarding lateness, attendance and progress achieved. Rewards and sanctions would be given due consideration.

Mr Cooke was thanked for the information provided and his dedication to the school.

The Self Evaluation Form (SEF) summary had been included with the information provided for governors.

- RESOLVED:
- a) that the report of the Headteacher be received;
  - b) that further information regarding admissions would be provided for governors in the autumn term 2022;
  - c) that destination information be presented to governors during the autumn term 2022 meeting.

#### 2625 SCHOOL DEVELOPMENT PLAN 2021/2022

The Chasing Great School Development Plan was shared on the screen as part of the meeting and governors noted that the only objective not achieved was the 'aim of building a strong financial position'.

It was reported that the Private Finance Initiative would end in five years and to date the school did not have a 'lead out' plan.

RESOLVED: that the School Development Plan 2021/2022 update be received.

#### 2626 SAFEGUARDING REPORT

The Safeguarding Report had been circulated to governors prior to the meeting and it was explained that Mrs Wilkinson, Safeguarding Governor, had visited the school on 27 April 2022 and had met with Ms Brown, Designated Safeguarding Lead Officer (DSL). The school website had been viewed and staff had been questioned to assess their knowledge as to how they would make a referral. Mrs Wilkinson was satisfied that the new staff induction process included all safeguarding aspects anticipated within the school environment. A demonstration of how Child Protection Online Management System (CPOMS) had also been provided during the visit as well as dropping into two classrooms. Student behaviour had been reported as excellent and there had been only one recommendation, which had been for feedback on the referrals for staff and that their actions had been tracked.

Ms Brown presented the Safeguarding Report for the end of the year on the screen for governors during the meeting and informed governors that there had been an increase in the items which required to be reported to the local authority. It was also explained that the number of reported incidents had increasing due to the school recording all

events. School staff met with students three times each academic year to discuss any issues/concerns/anxieties and governors had been reminded of their responsibility as part of the report.

There had been five Operation Encompass reports during the current term, which had involved five families, although it was noted that the reports had not been received in a timely manner.

The number of home educated students was low and it was reported that the school would write and speak to students on a regular basis.

There had been two allegations against staff during the current academic year, which had been referred to the local authority Designated Officer (LADO) and the relevant support had been put in place. Staff had been fully trained in physical restraint, which would be used as a fallback when all other approaches had been exhausted. Governor training in safeguarding had taken place as well as staff training.

Governors acknowledged the comprehensive report provided by Ms Brown.

RESOLVED: that the Safeguarding Report be received.

#### 2427 **SCHOOL FUND ACCOUNT**

Mrs Amanda Day was approved by governors as the auditor of the School Fund Account. The account was currently in the process of being audited and would be presented to governors during the autumn term 2022.

RESOLVED: a) that Mrs A Day be approved as the auditor of the School Fund Account;

b) that the School Fund Account for the year 2021/2022 be presented to governors in the autumn term 2022.

#### 2428 **DOMESTIC VIOLENCE AND ABUSE POLICY**

RESOLVED: a) that the Domestic Violence and Abuse Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

#### 2429 **FOSTERING LEAVE POLICY**

RESOLVED: a) that the Fostering Leave Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

#### 2430 **SCHOOL POLICIES**

Governors were informed that the Behaviour for Learning Policy required to be reviewed and that staff induction required to be included within the policy as well as pupil support, banned items, peer on peer abuse and the abilities of the Headteacher outside of the school. The school had reflected on some of the behaviours observed and it was reported that some were often deep rooted, and students replicated what was happening within their home environment. The Department for Education (DfE)



guidance was discussed, and governors felt that the school had already put recommendations in place. The policy would be reviewed in October 2022 and governors were requested to approve the policy in principle. **A governor enquired whether the new strategies would commence in September 2022.** It was confirmed they would be in place from the start of the 2022/2023 academic year. Governors were happy to approve the policy and its amendments in principle.

The Homework Policy was the only one with significant changes and it was noted that the school did not wish to punish for non-submission, they would prefer to congratulate and reward those who had submitted.

RESOLVED: a) that the following school policies were approved and adopted:

- a. BTEC Policy;
  - b. Controlled Assessment Policy;
  - c. Data Protection Policy;
  - d. Educational Visits Policy;
  - e. Exam Contingency Plan;
  - f. Exams Policy;
  - g. Homework Policy;
  - h. Lunchtime Absence Policy;
  - i. Privacy Notice;
  - j. Student Anti Bullying Harassment and Discrimination Policy;
  - k. CCTV Policy;
  - l. Student and Staff Mental Health and Wellbeing Policy.
- b) that governors agreed in principle the Behaviour for Learning Policy be approved and adopted with the amendments as discussed;
- c) that the Behaviour for Learning Policy be reviewed in the autumn term 2022;
- d) that the Headteacher notify staff of the adoption of these policies.

#### 2431 GOVERNOR VISITS

Mrs Wilkinson had undertaken a Safeguarding visit into school on 27 April 2022 to meet with Ms Brown.

Several governors had visited school for academy consultation meetings.

RESOLVED: that the governor visit reports be received.

#### 2432 GOVERNOR TRAINING AND DEVELOPMENT

RESOLVED: that all training details were available on the CPD website [www.hereforschools.co.uk](http://www.hereforschools.co.uk).

#### 2433 REVIEW OF ACTIONS

RESOLVED: that the Review of Actions be confirmed.



2434 **FUTURE MEETINGS**

Governors discussed future meetings and it was agreed that due to rising Covid-19 cases and accommodation concerns that committee meetings would be held face to face, and full governing board meetings would remain virtual.

RESOLVED: that future meetings be held on:

Thursday 8 December 2022;  
Thursday 23 March 2023;  
Thursday 13 July 2023.



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Chair's Signature and Date.

