



**Minutes of Parent Council Meeting**  
**6<sup>th</sup> March 2018**

**Present:**

Mr Crossley (Assistant Head Personal Development, Behaviour & Safety) Ms Roberts (Assistant Head Assessment) Donna Walker, Angela Cooper, Floriana Montella, Ross Fishburn, Sarah and Neil Francis

**Main Agenda Items:**

1. GC introduced himself and role, purpose of meeting.
2. TR introduced herself and role.
3. Discussion regarding strategies of “spreading the word” for the Parent Council Meeting. Name ‘council’ considered off putting?

Action: Parent’s Forum proposed. All agreed. Meetings advertised on website.

4. Parents Evening - absent teachers to call parents. Not happening consistently. Parents write name down but not effective.

Action: GC to look into procedure. Written feedback - a paragraph to send to parents.

5. Communication with teachers inconsistent. Going through admin, sometimes message gets lost.

Action: GC & TR mentioned that the senior team have been looking into new Management Information Systems which will definitely improve communication between parents and school.

6. GC talked through the Ofsted judgement of “Good” for personal development, behaviour and welfare.
  - ✓ Exclusions average at 1.4 per week.
  - ✓ No.’s of Isolations steep decline compared to last year.
  - ✓ Big emphasis on self-regulation, of students, in terms of their behaviour moving forward.
  - ✓ Quality of teaching is beginning to shine through in terms of continuity of staffing and its impact on students learning.
  - ✓ GC talked through the procedure of investigating and dealing with incidents.
  - ✓ Gold Award for careers advice. Mr Levitt praised for objective views. Strength in Ofsted inspection.
7. Academic Reports to Parents.
  - ✓ TR explained how the new number grading works.
  - ✓ Minimum standard pass = Grade 4

- Students re sit English / Maths if they do not achieve in first entry.
- ✓ Minimum good pass = is a Grade 5.
- ✓ TR described the key areas of the Academic Progress Report.
- ✓ TR explained current working Grade and its meaning.
- ✓ TR explained end of KS4 meaning.
- ✓ Parents discussed that the Report needs to explain more clearly that the end of KS4 target is fixed and why.
- ✓ Parents raised the need to be explicit about national bench marks in the end of KS4 target grade.
- ✓ Reports on two separate pieces of paper or make as a booklet.

Action: TR to revise reports to present at next meeting

8. Action: GC to check HOY emails on website. Emails about this meeting should be confidential. Blind copy email addresses so cannot see everybody else's email addresses.

9. Action: Pride Aspire Respect - spells PAR. Why not Headlands RAP? GC to take to SLT.

10. National Safeguarding Month

- ✓ How to deal with esafety - incidents on social media
- ✓ Suggestions of no social media/games for a week. Raise awareness. Promote health benefits, concentration, more sleep etc. "Digital detox"

11. Celebration Points

- ✓ Meetings really useful to find out about events.
- ✓ Parent comment "Headlands wins hands down." Child in each school.
- ✓ Fully staffed English and Maths departments - very rare in a lot of secondary schools.
- ✓ Shout about stability in staffing etc. advertise it!
- ✓ Non uniform day to say "well done" to students.
- ✓ Celebration of SEN evening.
- ✓ Celebration Evenings at The Spa?
- ✓ More info on Facebook rather than Twitter - more accessible and useable.
- ✓ Student Council to promote celebrations?

12. Date and Time of Next Parent Forum Meeting: Tuesday 15 May 2018 at 6pm