



HEADLANDS SCHOOL  
SINCE 1965

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## Minutes of the Parent Forum Meeting

5 February 2019

### Agenda:

1. Safeguarding update
2. Site security
3. Lockdown
4. Equal opportunities; 2018 guidance
5. Mental health

### 1) Safeguarding Update: CPOMS

#### GCR:

From Spring Term 2019 we are changing the way we report and administer safeguarding/Child Protection issues.

#### Rationale:

- ✓ We currently run a paper based system.
- ✓ CPOMS allows us to see historical context more easily.
- ✓ It's quicker and easier for staff to report incidents.
- ✓ It's good in terms of tracking and reporting for the safeguarding team.
- ✓ We are using CPOMS instead of using the paper based safeguarding forms in the staff room.
- ✓ Staff 'Add Incident' if they have any safeguarding concerns.
- ✓ Staff complete; student name, a brief description of the incident (physical, emotional or sexual abuse, or neglect), identify any linked students, complete a body map (if appropriate), press 'alert the safeguarding team'.
- ✓ The safeguarding team then sees that there has been a new incident, with the description and can respond accordingly.
- ✓ Tracking: We will be able to better track individuals and groups of students. This is an example of a report that can be PDF generated for an individual student. These can be shared with other schools which also use CPOMS if a student moves schools.

Parents commented that we are minimising the risk by using CPOMS.

**:PRIDE :ASPIRE :RESPECT**



The Schools Network  
**ParentalEngagement**  
QualityStandard

 The Quality in Careers Standard >>>>

## 2) Headlands School Site Security

### GCR:

#### i) Moving around the school at the start of the day.

- ✓ The green gate at the front and the back gate will only be open at times when staff are there to supervise entry and exit.

These times are:

8:15 am - 8:25 am

Break (front green gate only)

Lunchtime

After school

- ✓ We encourage students to arrive into school from 8:15 am. Both the front green gate and the back gate will be closed & locked by Duty Staff at 8:25am. Students arriving after 8:25 am are “late.” If students are late then they need to enter the school via the Main Reception from Sewerby Road.

#### ii) Moving around the school between lessons.

- ✓ Improvements have been made to the front of the school to keep students secure during lessons and between lessons.
- ✓ Students don't go through the green gate.
- ✓ Students don't use the black doors at the bottom of the tower block (these are fire doors).
- ✓ Students don't use the fire exit between the Hall and Reception.
- ✓ Students don't use the green gate that goes onto the front field near the Sport Hall.

#### iii) Moving around the school at lunchtime.

- ✓ There will be no change to how we currently do things at lunchtime.
- ✓ Students will still be able to use the front field and the back field because they are supervised and the front green gate will be open.
- ✓ Students don't use the black doors at the bottom of the tower block (these are fire doors).
- ✓ Students don't use the fire exit between the Hall and Reception.

Y9, Y10 and Y11 students are able to leave site at lunchtime if they have:

1. Not received any “negative comments” in their Student Planner the previous day.
2. Have a pristine Student Planner with no evidence of graffiti.

3. Use the swipe card system on exit and entry to the school site.

GCR and parents toured the changes to the site.

### 3) Planned Lockdown

GCR:

- ✓ DfE new security guidance
- ✓ Schools advised to consider lockdown procedures:
- ✓ The DfE's consulting on new school security guidance which suggests schools consider bringing in lockdown protocols to help manage the risk of incidents like terrorist attacks
- ✓ A lockdown is similar to a fire drill, but when the best course of action is to stay inside the building and secure it (lock rooms and close windows) instead of evacuating onto the field.

We will lockdown when there is...

- ✓ An aggressive/violent intruder on site. This will be rare, most are not aggressive and are escorted off site by staff.
- ✓ A dangerous animal on site.
- ✓ An environmental hazard, for example a gas leak near the school.
- ✓ Another threat as identified by staff.
- ✓ The normal school bell will ring 3 times (each time it will ring for 10 seconds, then stop for 5 seconds, then repeat)

What should students do in a lockdown?

- ✓ If in a lesson...  
The teacher will lock the door and secure the windows.

Students need to remain calm and quiet.

Keep mobile phones on silent - the teacher will need to be able to hear any further threat and/or hear any messages from senior staff.

- ✓ If not in lesson time...  
go to the nearest staff supervised room and again the doors/windows will be secured.

### 4) Equal Opportunities 2018 Guidance

Gender Separation - Ofsted up-date shared with parents by GCR

- ✓ The November edition of the update focuses specifically on segregation by sex and what inspectors will be looking at during inspections.
- ✓ It is likely to be unlawful for schools to segregate pupils on the basis of any protected characteristics, including sex, unless permitted by the Equality Act 2010 for the purposes of:

- Positive action to alleviate a disadvantage associated with a certain characteristic, e.g. teaching sex education to single-sex classes because girls and boys may have different needs in this context.
  - Competitive sport, games or other competitive activities in which physical strength, stamina or physique are significant factors in determining success or failure, e.g. schools may be permitted to have an all-boys football team, but would still have to allow girls equal opportunities to participate in comparable sporting activities.
- ✓ Ofsted has outlined how they will look at cases of segregation by sex. As of September 2018, the following measures apply:
- Any school unlawfully segregating pupils by sex should have this addressed in their inspection report.
  - A school's leadership and management can no longer be judged as 'good' or 'outstanding' if it is unlawfully separating pupils. If the school has genuine imminent plans to reintegrate pupils, it may be appropriate to give the 'requires improvement' grade; however, in other cases, schools will be judged 'inadequate' in leadership and management.
  - In June 2018, the DfE published guidance on what schools must consider when separating pupils by gender. The DfE have published guidance on what might be considered to be unlawful.

Parents gave a variety of views

## 5) Mental Health Challenges

NHS new statistics on mental health shared with parents by GCR:

- ✓ For the first time since 2004, the NHS has released data on children and young people's mental health. The data has revealed that 12.8 percent of 5- to 19-year-olds had at least one mental health disorder when they were assessed in 2017. Emotional disorders, including anxiety, depression, mania and bipolar affective disorder were the most common problems, affecting 8.1 percent of those surveyed.
- ✓ The links between social media use, cyber bullying and conditions such as anxiety and depression, were also clear from the study. Two thirds of 11- to 19-year-olds without a mental health disorder said they spent up to two hours per day on social media. For those with mental health problems, this was even more - 30 percent said they spent over four hours on social networking sites. Those with mental health disorders were also more than twice as likely to be cyber bullied and bully others online.

Parents agreed that mental health is one of the biggest challenges facing young people today.

## 6) AOB:

- ✓ Parents have requested that we use the new emailing system to raise awareness that the Parent Forum takes place.
- ✓ Parents sought assurance that we do let students go to the toilet during lessons.

- ✓ Parents would like changes to the curriculum to be better communicated. An example was given where GCSE PE was changed to BTEC Sport the back to GCSE PE.
- ✓ GCR was requested to check in on a student before Half Term.